

PROOF OF RESIDENCE DOCUMENTATION



You are required to present the following as proof of residential status in our catchment area – Original Documents are required:

If you own your own home, the documents required are all the items below:

- Rate Notice – from the City of Kalamunda (current year)
- Driver's licence with current address,
- A current invoice for two utilities e.g. water, electricity (power), gas, home phone line rental or home contents insurance (in your name) - Must be less than 2 months old.

Have recently purchased your home (last month) the documents required are all the items below:

- Settlement Statement
- Two utility connection notices e.g. water, electricity (power), gas, home phone line rental or home contents insurance (in your name). - Must be less than 2 months old.
- Driver's Licence with current address.

Renting a property through a Real Estate Company the documents required are all the items below:

- Original of the Lease Agreement for the said property with every resident listed
- Current invoice/connection notices for two utilities e.g. water, electricity (power), gas, home phone line rental or home contents insurance (in your name) - Must be less than 2 months old.
- Driver's Licence with current address.

If you are renting privately, the documents required are all the items below:

- Original of the Lease Agreement
- A Statutory Declaration from the landlord signed by a person who can verify all of the following below (it must be stated in the Statutory Declaration):
 - The address of the property listed on the Application Form
 - The period in which the Applicant for Enrolment is residing at the residence (lease period or length of time applicant has been living at the address and how long they intend to live there.)
 - Relationship to Applicant for Enrolment
 - How long you have known this person,
 - You understand that a statutory declaration is a legal document
- A current invoice/connection notice for two utilities e.g. water, electricity (power) gas home phone line rental or home contents insurance (in your name) - Must be less than 2 months old.
- A copy of bank statement with current address OR
- Centrelink documentation containing details of your profile with your current address
- Driver's Licence with current address.

Sharing of Accommodation, the documents required are all the items below:

- Proof of Ownership of the Property (Rate Notice/Settlement Statement)
- A Statutory Declaration from the landlord/owner signed by a person who can verify the following. It must state the information below:
 - The address of the property listed on the Application Form
 - The period in which the Applicant for Enrolment is residing at the residence (lease period or length of time applicant has been living at the address and how long they intend to live there.)
 - Relationship to Applicant for Enrolment
 - How long have you known this person,
 - You understand that a statutory declaration is a legal document
 - A Copy of a bank statement with current address (Parent)
 - Centrelink documentation containing details of your profile with current address. (Parent)
 - Car registration or driver's licence showing the address. (Parent)

Documents that mislead or are inaccurate are deemed to be in breach of the Enrolment Policy and, as such, you may forfeit your enrolment at this school.